

\$10 Packet

MARATHON COUNTY ADOPTION CHECK LIST

Wisconsin Statute 48

Forms can be downloaded from: www.wicourts.gov

****Note: If the child was born in another State, you will need to contact that State to obtain the correct filing fee for recording the Report of Adoption and fee for the new birth certificate*****

- JC-1645 Petition for Adoption
- Appendix "A"
<http://www.co.marathon.wi.us/infosubtop.asp?dep=10&tid=62>

- JC-1643 Order for Hearing and Screening (Stepparent Adoption)
- Or
- JC1641 Order for Hearing and Investigation (Not A Stepparent)

- JC-1646 Consent to Adoption (signed by both child over 14 and adult consenting to the adoption)
- Certified copy of the Termination of Parental Rights
- Certified copy of the Birth Certificate
- \$250 Custody Study Deposit**

Once the above documents are completed call the Probate office at 261-1260 to schedule an appointment. In addition to the original documents you will need extra copies of the Petition, Appendix A, and Order for Hearing and Screening or Order for Hearing and Investigation. You will need to send copies of these documents to the agency doing the custody study.

After the case is filed and you have your authenticated copies returned, you will need to complete the Affidavit of Mailing (form PR-1817). The Affidavit is to provide proof that you mailed or served a copy of the petition and hearing notice on the agency.

At the Court hearing you will need to have the following completed forms:

- JC-1647 Order for Adoption
- Report of Adoption or Report of Foreign Adoption

The report of Adoption is not available on line and can be purchased at the Probate office or the Bureau of Health at 608-266-1372.