

## MARATHON COUNTY TERMINATION OF PARENTAL RIGHTS CHECK LIST

Wisconsin Statute 48

Forms can be downloaded from: [www.wicourts.gov](http://www.wicourts.gov) or website listed

- JC-1630 Petition for Termination of Parental Rights
- JC-1633 Summons—Termination of Parental Rights
- GF-150 Uniform Child Custody Jurisdiction Act Affidavit
- JC-1634 Consent to Use Mother's Name for Publication  
(for Involuntary Termination only)
- JC-1635 Notice and Order of Hearing for Publication  
(for Involuntary Termination only)
- JC-1636 Consent to Termination of Parental Rights (Affidavit) **Or**  
(signed by parent consenting to termination)
- JC-1637 Consent to Termination of Parental Rights (Judicial)  
(signed by parent consenting to termination in front of Judge)
- GF-131 Order Appointing Guardian ad Litem
- \$250 Guardian ad Litem Deposit**
- CFS-149A Family History Questionnaire/Pregnancy & Delivery  
[http://dcf.wisconsin.gov/forms/doc/DCF\\_f\\_cfs0149a.doc](http://dcf.wisconsin.gov/forms/doc/DCF_f_cfs0149a.doc)  
(completed by mother if she is terminating)
- CFS-149 Family History Questionnaire  
[http://dcf.wisconsin.gov/forms/doc/DCF\\_f\\_cfs0149.doc](http://dcf.wisconsin.gov/forms/doc/DCF_f_cfs0149.doc)  
(completed by parent terminating their rights)
- Advisement of Rights  
<http://www.co.marathon.wi.us/infosubcon.asp?dep=10&sid=244>
- CFS-19 Court Inquiry on Declaration of Paternal Interest  
<http://dcf.wisconsin.gov/forms/pdf/CFS0019.pdf>
- CFS-142 Affidavit  
[http://dcf.wisconsin.gov/forms/doc/DCF\\_f\\_cfs0142.doc](http://dcf.wisconsin.gov/forms/doc/DCF_f_cfs0142.doc)  
(completed by terminating parent if they wish to have adopted person obtain birth parent's identity and location.)
- CFS-134 Court Report for Centralized Birth Record  
[http://dcf.wisconsin.gov/forms/pdf/DCF\\_f\\_cfs0134.pdf](http://dcf.wisconsin.gov/forms/pdf/DCF_f_cfs0134.pdf)
- Certified Copy of Birth Certificate

Once the above documents are completed, call the Probate office at 261-1260 to schedule an appointment. In addition to the original documents you will need extra copies of the Summons, Petition and Advisement of Rights. You will need to send copies of these documents to the terminating parent, Marathon County Corporation Counsel and Guardian ad Litem.

After the case is filed and you have your authenticated copies returned, you will need to complete the Affidavit of Mailing (form PR-1817) and file it in the Probate Office. The Affidavit is to provide proof that you mailed or served a copy of the documents on the terminating parent, Marathon County Corporation Counsel and Guardian ad Litem.

At the Court hearing you will need to have the following completed forms:

- JC-1639 Order Concerning Termination of Parental Rights (Involuntary) **or**
- JC-1638 Order Concerning Termination of Parental Rights (Voluntary)