I. Call to Order.
Meeting was called to order by Hetzer at 1:00 pm.

II. Land Information Council (LIC) Structure and Members.
Discussion: Background on the current structure and membership of the council as established by state statute was distributed. A brief background of the legislation establishing the previous land information committee and its structure/membership was presented. Issues presented included:
- Ordinance #O-17-10 does not designate appointment of a chair nor under whose authority invitations are extended to a realtor or member of the Realtors Association;
- How vacancies are filled under County Board Rule 13;
- Local realtors that might be interested in becoming a council member;
- The advantages of the county board member being chair – act as the liaison between the council and the Environmental Resources Committee (ERC).
Action: NONE NEEDED AT THIS TIME.
Follow Through: Beyersdorff to research County Board Rule 13 and make inquiries to various realtors regarding potential interest in the council, reporting on both of these topics at the next meeting. County Administrator Karger is to be contacted regarding the appointment of Plaza to the council.

III. Year End Fund Report.
Discussion: The balance sheet for this account was distributed and briefly reviewed. A portion of the $6 retained fee was used to fund the GIS coordinator’s position but no longer funded any other positions. Use of the $2 retained fee was limited in the past. Excess funds may be available for other projects. Potential issues included:
- Updating the LRS computer system:
  o Costs will be known by the end of 2013;
  o Use some of these funds to create a plan for this project
  o Submit a request for capital improvement program (CIP) funds in 2014;
- Policy decisions related to access of data may result from the implementation of new systems;
- The need to formalize information and amend the Land Records Modernization Plan to provide some protection from any future challenges to how funds are spent.
Action: NONE NEEDED AT THIS TIME.
Follow Through: Hetzer will begin to compile a list of potential 2013 projects.

IV. GIS Data Distribution and Fees.
Discussion: The current price sheet and an open records request from Hunting GPS Maps were distributed. Both of these documents along with the past practice of charging for data were reviewed. The various practices of allowing data access by other counties was explained – including counties that create data packages and charge by the package. This program generates revenue however 2012 GIS revenue was down compared to previous years. Data is shared with state agencies/colleges/universities.
• Need for input from corporation counsel regarding the open records issue;
• Fees have not changed for several years;
• Current system is not an efficient use of staff time;
• Implementation of the LiDAR (Light Detection And Ranging) system is anticipated to create more requests and guidance is needed to determine appropriate charges;
• Aerial photos have been updated every 5 years;
• Issue of a governmental unit paying for a project then being requested to provide the data free of charge versus charging for a product to recover the cost of the original project:
  o The need for taxpayers to understand that vendors are able to obtain data for free and then charge the public for that information;
  o Some data sets created for projects with grant funds are available free of charge;
  o Those data sets created for CIP funded projects have included charges;
• The need for the legislature to consider re-writing the current open records law to clarify what and how a governmental unit can charge – southern Wisconsin lawsuit;
• No consistency regarding pricing among the state’s land information offices and the Wisconsin Land Information Association (WLIA) has not taken a position
• The need to determine costs, request review by corporation counsel, this council consider costs, report to the ERC on the recommended costs.

**Action**: **NONE NEEDED AT THIS TIME.**

**Follow Through**: Current data costs will be determined and presented at the next meeting.

V. WLIA Group Membership,

**Discussion**: A membership application for the Wisconsin Land Information Association (WLIA) was distributed. Currently the County is paying for a number of individual memberships; Conservation, Planning and Zoning (CPZ) included $150 for 3 individual memberships in its 2013 budget. WLIA has recently created a group membership for $150; a group is 3 or more employees. CPZ will cover the cost of the 2013 group membership for any other council members interested in joining. Neither Beyersdorff nor Schroeder expressed interest in joining WLIA.

**Action**: **NONE NEEDED AT THIS TIME.**

**Follow Through**: As CPZ has sufficient funds in its 2013 budget to cover the group membership costs, all members except Beyersdorff and Schroder will be listed unless specifically indicating they do not wish to join.

VI. Adjourn.

There being no further business to discuss, **MOTION / SECOND BY HETZER / PIERCE TO ADJOURN THE MEETING AT 2:16 P.M. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Submitted by:
Gary Hetzer
GIS Coordinator
February 7, 2013
GH/ljs