1. **Call to Order.**
   Meeting was called to order by Co-Chair Judy Burrows at 6:35 PM.

2. **Welcome and Introductions.**

3. **Approve the Minutes of the October 24, 2013 Meeting.**
   A motion to approve the October 24 meeting minutes was made by Wood and seconded by Koenig. Motion carried with unanimous vote.

4. **Bike Fixtations Update.**
   Funding was received for four Bike Fixtation locations at the Aspirus YMCA, River Street Park, Nine Mile, and the Mountain Bay Trailhead. The committee determined that the public work stand and bicycle pump would be made of galvanized metal and the hoop sign will be powder coated red. Each Fixtation will also have a customized sign with a map of routes and trails. The committee can expect to have drafts of the signs at the March Bike/Ped. meeting.

5. **Safe Routes to School Update.**
   Coenen shared that the Safe Routes To School (SRTS) committee will be working on positive messaging regarding walking and biking to school. Coenen stated that the SRTS committee members will start meeting with various elementary school principals to provide resources to promote walking and biking to the families at their school. The next SRTS committee meeting will be held on Wednesday, January 29th from 9:00-10:30 AM at the Marathon County Health Department.

6. **Bike and Pedestrian Plans Draft Request for Proposals.**
   Mack provided the committee with the draft Request for Proposals (RFP) for a Bicycle and Pedestrian Plan. The RFP will be released to consulting firms on February 7, 2014. A consultant will then be interviewed and selected by the spring of 2014. The format of the plan will follow the principals of the 5 E’s: Education, Encouragement, Enforcement, Engineering, and Evaluation. Mack will report back to the committee about the applications at the February Bike/Ped. meeting.

7. **Community Updates.**
   - Wood shared the plans for Kronenwetter to create a multi-use path on Business 51 from Kowalski Rd. to Maple Ridge Rd.
   - Peckham shared the Bike Rack Design contest that is taking place with students from DC Everest, Wausau East, Wausau West, and NTC. Students have designed bike racks that will be displayed on the 400 block. The bike rack design winner will be announced by the end of April.
   - Koenig shared that vulnerable users bill (SB-307) was passed unanimously by the Senate Transportation Committee. The WI Bike Federation board is undergoing a strategic planning process.
- Berry reported that the Fat Bike Race at Sunnyvale was an overwhelming success at the Badger State Games.
- Helke reported that membership for the Wausau Wheelers doubled in 2013.
- Ruff shared the 2013 overall successes of the Bike and Pedestrian Committee.

8. **Next Meeting Date- February 27, 2014 at 6:30 PM.**

9. **Adjourn.**
Meeting was adjourned at 8:37 PM.

Submitted by:
David Mack
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Marathon County Conservation, Planning and Zoning/Wausau MPO