MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
Wausau Metropolitan Planning Organization Technical Advisory Committee
Minutes – May 1, 2012

Members:  Dave Mack, Kevin Lang (for Griesbach), Brad Lenz, Tim Vergara, Randy Fifrick,
Gaylene Rhoden, Dave Meurett, Bob Wagner

1. Call to Order.
The presence of a quorum, the agenda being properly signed and posted, the meeting was
called to order at 10:07 a.m.  The meeting was held in the Large Conference Room, 210
River Drive, Wausau, Wisconsin.

2. Approve Minutes of the August 9, 2011 Meeting.
Action:  MOTION / SECOND BY RHODEN / LENZ TO APPROVE THE AUGUST 9, 2011 MINUTES.
MOTION CARRIED ON VOICE VOTE, NO DISSENT.

3. Functional Classification System.
Discussion:  The proposed changes to the Functional Classification System had been
distributed with the agenda.  Discussion of the proposed changes included:
• The proposed changes were the result of traffic counts taken in 2010;
  o These traffic counts resulted in the addition of over 60 roadways and removal of
    others;
  o The proposed changes had been further reviewed by DOT and concurrence had
    been received;
  o Municipalities had been consulted regarding the traffic counts.
• Review of roadways / changes within specific municipalities;
  o Addition of some segments on the northeast side of Wausau;
  o Changes in downtown Wausau due to changes to one-way / two-way streets;
  o Realignment of Lake View Drive;
  o New residential areas in the villages of Weston and Kronenwetter;
  o Military Road in the Village of Rothschild;
  o Changes resulting from retention of CWA’s terminal at in its present location;
  o Some changes in the Town of Rib Mountain were for reasons of continuity and not
    due traffic counts;
  o Justification for Segments #51 and #52 should read “Does not meet the UMA UCOL
    criteria.”
• Criteria used for determining if a roadway is classified as a collector of arterial;
  o No more than 35% of roads within an area are to be classified;
  o Within the Wausau area, less than 35% are classified roads.
• The Functional Classification System had to be updated prior to the development of the
  new Long Range Transportation Plan (LRTP).
• The classification list can be amended to accommodate new projects.
Action:  MOTION / SECOND BY RHODEN / VERGARA TO APPROVE THE PROPOSED CHANGES TO
THE FUNCTIONAL CLASSIFICATION SYSTEM AS PRESENTED AND FORWARD IT TO THE MARATHON
COUNTY METROPOLITAN PLANNING COMMISSION FOR ITS CONSIDERATION.  MOTION CARRIED
ON VOICE VOTE, NO DISSENT.
Follow Through:  The proposed changes to the Functional Classification System will be
placed on the agenda for the next Planning Commission meeting for their consideration.

4. Urbanized Area Boundary.
Discussion:  A map of the Wausau MPO Area was distributed and reviewed:
• Boundaries are based on census blocks; census blocks cannot be split;
• Industrial parks are considered part of the urban area but not identified by census
  density;
• Boundaries can be adjusted;
• Boundaries need to be identified by the start of the update to the LRTP which is to be
  completed by 2016;
Specific changes discussed included:
- Inclusion of 2 blocks in the Town of Mosinee on the west side of the City of Mosinee;
- Removal of the Town of Bergen from the urbanized area;
- A block in the Town of Rib Mountain which is outside the urbanized area needs to be included in the urbanized area;
- The need to include an area north of Wausau and the Village of Brokaw;
- The need to verify an area in the Village of Kronenwetter to be included;
- The possibility of including the Village of Marathon within the planning boundary.

The Planning Commission will have the ability to adjust the urbanized area boundary if necessary; potential to not include municipalities such as the towns of Bergen or Mosinee;
The urbanized area boundary will determine where STP/Urban funds can be used to fund projects.
Differences between the urbanized area boundary and the planning boundary – Commission membership is based on the urbanized area not the planning area.

Action: NONE NEEDED AT THIS TIME.
Follow Through: Discussion would continue on the development of the urbanized area boundary and the planning boundary; boundary to be finalized prior to the commencement of the update to the LRTP.

5. Prioritization Criteria for Transportation Facilities.
Discussion: Criteria currently used to prioritize transportation facility projects was distributed. A suggested change was to categorize the current 16 criteria into seven categories:
- Impact to Transportation System – incorporates numbers 1, 2 and 3;
- Cost Component – incorporates number 5;
- Timing – incorporates numbers 9 and 12;
- Community Livability – incorporates numbers 4, 6, 7, 8, 10 and 11;
- Congestion – incorporates number 14;
- Mobility – incorporates numbers 15 and 16;
- Safety – incorporates number 13.

Further discussion topics included weighted scoring, potentially missing criteria elements (ADT counts, functional classification), intergovernmental cooperation on projects, the role of the TAC to take a regional approach to all projects, historically the area has received just under $1 million to use for projects, and request for the current criteria to be e-mailed to the members to suggest changes. STP/Urban funds solicitations were scheduled for 2013.

Action: NONE NEEDED AT THIS TIME.
Follow Through: The current criteria to be e-mailed to the TAC members to enable them to suggest changes to the criteria. Revisions to be completed prior to 2013 solicitations for STP/Urban fund projects.

6. Adjourn.
There being no further business, MOTION/SECOND BY VERGARA / FIFRICK TO ADJOURN THE MEETING AT 11:35 AM. MOTION CARRIED ON VOICE VOTE, NO DISSENT.

Submitted by:
David Mack
Program Manager / Transportation Planner
Conservation, Planning and Zoning
DM:ljs