Members: Dave Mack, Kevin Lang (for Griesbach), Brad Lenz, Tim Vergara, Randy Fifrick, Gaylene Rhoden, Dave Meurett, Keith Donner, Darryl Landeau, Dwight McComb

1. **Call to Order.**
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:05 p.m. The meeting was held in the Large Conference Room, 210 River Drive, Wausau, Wisconsin.

2. **Approve Minutes of the May 1, 2012 Meeting.**
**Action:** MOTION / SECOND BY VERGARA / LENZ TO APPROVE THE MAY 1, 2012 MINUTES. MOTION CARRIED ON VOICE VOTE, NO DISSENT.

3. **Draft New Urbanized Area Boundary.**
**Discussion:** A map showing the Urbanized Area had been distributed with the agenda. Discussion included:
- The map was based on 2010 census information:
  - As the map is based on census information unpopulated areas such as industrial parks do not show up as “urbanized;”
  - Differences between the 2002 and 2012 UZAs
- Criteria used to establish the UZA included:
  - Must include census identified urbanized area (yellow area of map);
  - Area has to be contiguous;
  - Area has to be urbanized in characteristics.
- The implication of inclusion in the urbanized area for functionally classified roads was that it established eligibility for STP/Urban and STP/Rural funds for projects.
- Possibility of using proposed land use as criteria;
- Proposed changes included:
  - Removing the Town of Bergen
  - Including the Village of Brokaw
  - Moving the CTH “O”/STH 29 border slightly to the west and possibly split a census block
  - Town of Rib Mountain – modifying the line – Redbud, Buckthorne, CTH “KK”
  - East side of Wausau – follow the town boundary along CTH “X”
  - Town of Mosinee – inclusion of the 2 blocks adjacent to the City of Mosinee
  - Possibly “smooth” out some lines.
**Action:** NONE TAKEN AT THIS TIME.
**Follow Through:** The map will be revised to incorporate the discussed changes and will be placed on the agenda for the next meeting for further discussion.

4. **Draft New Planning Area Boundary.**
**Discussion:** The map developed for the Urbanized Area boundary included the planning area boundary. The map was reviewed. Discussion included:
- This is the area in which development is expected to occur over the next 20 years and is a planning tool;
- Suggested changes included:
  - Removing county forest land which is within the Village of Kronenwetter as long as it does not impact funding eligibility;
  - Following census block lines as much as possible;
  - Changes to the City of Mosinee
  - Changes to the Town of Rib Mountain;
- Consider sewer service area when looking at the area to be included.
**Action:** NONE NEEDED AT THIS TIME.
Follow Through: Communities will be consulted regarding the specific changes, these changes will be compiled, and the map will be revised to incorporate the changes; this will be included on the agenda for the next meeting for further discussion.

5. Transportation Analysis Zone Update.
   Discussion: A map and list of changes to the Transportation Analysis Zones (TAZ) was distributed with the agenda. WisDOT has contracted with SRF to maintain the MPOs’ traffic models. Discussion on this map will be delayed until additional information has been received from SRF regarding the criteria for splitting blocks or creating new blocks. The map will have to be approved by not only the Planning Commission but FHWA by the end of the year.
   Action: NONE NEEDED AT THIS TIME.
   Follow Through: Criteria information will be requested from SRF; this will be included on the agenda for the next meeting for further discussion.

6. Adjourn.
   There being no further business, MOTION/SECOND BY FIFRICK / VERGARA TO ADJOURN THE MEETING AT 1:57 AM. MOTION CARRIED ON VOICE VOTE, NO DISSENT.

Submitted by:
David Mack
Program Manager / Transportation Planner
Conservation, Planning and Zoning
August 20, 2012
DM:lj