MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
Wausau Metropolitan Planning Organization Technical Advisory Committee
Minutes – May 14, 2013

Members: Rebecca Frisch, Dave Mack, Randy Fifrick, Brad Lenz, Gaylene Rhoden, Darryl Landeau, Keith Donner, Jeff Gates
Others: Jennifer Higgins

1. Call to Order.
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 12:30 p.m. The meeting was held in Room 2, 212 River Drive, Wausau, Wisconsin.

Action: MOTION / SECOND BY RHODEN / GATES TO APPROVE THE MINUTES OF THE FEBRUARY 2013 MEETING. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

3. Transportation Improvement Program (TIP) Amendment.
Discussion: The Transit section of Table 1 of the 2013-2016 TIP as adopted in 2012 was incorrect. As a result, a corrected Table 1, Table 2 and amending Resolution 3-13 were sent with the agenda. Upon further review, additional corrections were made and new tables were distributed. All amendments to date have been noted on the tables. In addition, the Federal Highway Administration (FHwA) was requesting its disclaimer be added to document. This disclaimer was read.
Action: MOTION / SECOND BY GATES / DONNER TO RECOMMEND APPROVAL OF RESOLUTION 3-13 TO THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION. MOTION CARRIED BY VOICE VOTE, NO DISSENT.
Follow Through: Resolution 3-13 to amend the 2013-2016 Transportation Improvement Program (TIP) will be presented to the Planning Commission for approval.

4. Unified Planning Work Program (UPWP) Amendment.
Discussion: Resolution 4-13 had been sent with the agenda. The Work Program was to be amended to add carry-over funds from the Transit Development Plan (TDP). These carry-over funds will be paid to the consultant for work completed but never billed. Discussion included:
- Additional work was for modifying the recommendations due to the withdrawal of the southern communities from the service area;
- A list of other changes made to the document was distributed and included:
  - Commissioners;
  - Adding the same FHwA disclaimer that was added to the TIP;
  - Adding the MPO/RPC/WisDOT fall conference:
    - North Central WI RPC and the MPO are this year’s hosts;
    - Possible location is the Waters of Minocqua;
    - Possibility of the commissioners and/or attending the conference.
Action: MOTION / SECOND BY LENZ / RHODEN TO RECOMMEND APPROVAL OF RESOLUTION 4-13 TO THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION. MOTION CARRIED BY VOICE VOTE, NO DISSENT.
Follow Through: Resolution 4-13 to amend the 2013 Unified Planning Work Program (UPWP) will be presented to the Planning Commission for approval.

5. Traffic Model – Population and Housing Data.
Discussion: The population and housing data had been distributed with the agenda. Discussion included:
- WisDOT has contracted with SRF Consulting Group to develop the traffic model;
- The distributed data was a draft and communities were asked to review the projections:
  - Concern was raised with the population projections for the villages of Kronenwetter, Rothschild, Weston, and the towns of Rib Mountain and Weston;
Concern was raised with the household projections for the village of Weston and the Town of Rib Mountain:

- Wisconsin Department of Administration (WisDOA) will be releasing updated numbers and may be looking of guidance on areas to be more closely reviewed.

**Action:** **WISCONSIN DEPT. OF ADMINISTRATION TO BE INFORMED OF THE CONCERNS WITH THE INCORRECT ANALYSIS OF THE 2000 POPULATION FOR FORMULATION OF THE 2020, 2030, AND 2040 PROJECTIONS.**

**Follow Through:** These tables will be redistributed when WisDOA had finalized its projections.


**Discussion:** Additional information was distributed regarding the STP-Urban funding criteria, the criteria evaluation documentation, and recent STP-Urban funded projects. The current project eligibility policy for TIP projects was also made available. Discussion included:

- Historically the area has been awarded $900,000 to $1 million to fund projects;
- Changes would need to be formalized by June as applications were due June 28 to WisDOT with the ranked projects submitted by September;
- Submitted projects are ranked by the Metropolitan Planning Organization Technical Advisory Committee (MPO/TAC) with a recommended ranking submitted to the Commission;
  - The submittal and ranking process was briefly reviewed;
  - Some communities have an existing list of projects to submit;
  - The willingness of some boards/councils to commit to proposed projects without knowing the available funding levels;
  - Minimum project funding level to make process cost effective;
  - Other funding sources available for standalone projects (i.e. safety funds)
- Review of the comments made at the last meeting;
  - Although the old criteria had fewer points, it favored communities with more functionally classified roads;
  - WisDOT/FHWA’s regulations dealing with livability (criteria 10) and environmental justice (criteria 11);
  - Differences between criteria 10 and 11;
  - If 2 projects are tied, previous funding could be used as a tie-breaker;
- Submit top 5 criteria to Mack to compile and summarize choices.

**Action:** **MOTION BY DONNER TO ELIMINATE CRITERIA 10 AND 11. MOTION DIED FOR LACK OF A SECOND. MOTION / SECOND BY FIFRICK / LENZ TO COMBINE CRITERIA 10 AND 11. MOTION / SECOND WITHDRAWN AFTER FURTHER DISCUSSION.**

**Follow Through:** MPO/TAC members to submit their top 5 criteria to Mack by May 22. These will be compiled and distributed prior to the next MPO/TAC meeting to be scheduled for May 29 at 12:30 pm in CPZ’s large conference room.

7. **Adjourn.**

There being no further business, **MOTION / SECOND BY RHODEN / DONNER TO ADJOURN THE MEETING.** The meeting was adjourned at 10:30 pm.

Submitted by:
Rebecca Frisch, Director
Conservation, Planning and Zoning
May 23, 2013

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