Members: Dave Mack, Randy Fifrick, Allen Wesolowski (for Lenz), Gaylene Rhoden, Darryl Landeau, Jeff Gates, Dave Meurett, Tim Vergara, Keith Donner, Tony Yaron, Kevin King, Dave Meurett, Dwight McComb, Hector Torres-Cacho

Others: Scott Turner, Lindsey Heineck, Cody Homan, Bryce Scheicher, Robert Heldt

1. Call to Order.
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:00 p.m. The meeting was held in the room 2, 212 River Drive, Wausau, Wisconsin.

Action: MOTION / SECOND BY GATES / FIFRICK TO APPROVE THE MINUTES OF THE MAY 29, 2013 MEETING. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Discussion: The previous meeting’s discussion resulted in the evaluation criteria going from 16 to 8 criteria. The revised evaluation criteria were sent with the meeting agenda; the Top Criteria and options for scoring were distributed. The review of the current criteria and weighing options included discussion of:
- Verification that the 8 criteria and 0, 2, 4, 6 point system were still acceptable;
- Possibility of changing the point system to high, medium and low with percentages assigned to the criteria to equal 100%.
- As all projects have area wide significance, possibly dividing the allocation to partially fund a project in each community;
  - Designing a cyclical schedule to determining projects to fund on a cost share basis;
  - Due to the administrative requirements of the funds, receiving a smaller amount may not be practical;
- Using the functionally classified mileage puts those communities with low mileage at a disadvantage;
- Community representatives will argue in support of their individual projects;
- Established policy that projects are funded on a 50/50 cost share basis;
- Weighting the criteria may make the evaluation process more equal;
- Average Daily Traffic (ADT) should be a factor;
- The process starts with the community deciding to submit a project and each must determine if the potential funds outweigh the administrative requirements;
- Using the revised process for this cycle and evaluate its effectiveness prior to the next funding cycle.

Action: MOTION / SECOND BY VERGARA / FIFRICK TO ACCEPT SELECTION CRITERIA SCORING OPTION #4 AS THE WEIGHTING CRITERIA. AFTER BRIEF DISCUSSION CONCERNING THE PERCENTAGES TO ASSIGN, MOTION AND SECOND WITHDRAWN BY VERGARA / FIFRICK.

MOTION / SECOND BY VERGARA / KING TO ACCEPT SELECTION CRITERIA SCORING OPTION #4 USING 20% FOR CRITERIA 1 AND 13, 15% FOR CRITERIA 2 AND 5, 10% FOR CRITERIA 12 AND 16, AND 5% FOR CRITERIA 14 AND 8 AND USE THE EXISTING 0, 2, 4, 6 SCORING SYSTEM. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

Follow Through: The revised criteria will be used to evaluate projects submitted by the June 28 deadline for STP/Urban funds.

4. MPO Adjusted Urbanized and Planning Area Boundaries.
Discussion: The MPO adjusted Urbanized Area and Planning Area Boundaries maps had been e-mailed to the members.
- The changes made to the Urbanized Area Boundary map to “smooth” the boundary included:
The town of Bergen is now outside the census designated urbanized area and will no longer be a member;
- Using the city of Mosinee’s corporate limits on the southern boundary;
- Village of Kronenwetter north of South and west of Oak;
- The area of 41st Street and STH 52 in the town of Wausau;
- Moved the boundary line on Evergreen Road to remove the town of Texas;
- Adding the village of Brokaw including the WW interchange area;
- Eliminate the portion of Packer Drive in the town of Marathon, south of STH 29;
- Included the new STH 29 and CTH O interchange after receiving assurances that the town of Marathon would not have to become a member as the southern portion of the interchange is in the town;
- Straightened the boundary line around 9-Mile Forest in the town of Rib Mountain;
- Two blocks in the town of Mosinee are within the census designated urbanized area – although the town is mostly rural and in exclusive agricultural zoning and has expressed interest in withdrawing, it meets the criteria to be included.

- The Planning Area Boundary map identifies areas where communities anticipate growth to occur over the next 20 years and uses census blocks to facilitate data collection. Changes resulted in the planning area becoming smaller than the previous area. Changes included:
  - Removal of county forest lands in the town of Rib Mountain and village of Kronenwetter;
  - Removal of the eastern one-half of the town of Wausau;
  - Removal of part of the town of Maine;
  - Adding area on west STH 29;
  - Adding area along CTH KK.
- Federal Highway Administration (FHWA) approves the Urbanized Area Boundary map but not the Planning Area Boundary map.

**Action:** MOTION BY KING / FIFRICK TO RECOMMEND APPROVAL OF THE URBANIZED AREA BOUNDARY MAP AND THE PLANNING AREA BOUNDARY MAP TO THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

**Follow Through:** These maps will be presented to the Commission for its consideration at its next regularly scheduled meeting.

5. **Next Meeting Date.**
   **Discussion:** A meeting will be scheduled for July 9, 2013 at 1:00 pm to being the ranking process for the STP/Urban funded projects.

   **Action:** NONE TAKEN AT THIS TIME.
   **Follow Through:** This meeting will be scheduled.

6. **Adjourn.**
   There being no further business, MOTION / SECOND BY GATES / YARON TO ADJOURN THE MEETING. The meeting was adjourned at 1:57 pm.

Submitted by:
Rebecca Frisch, Director
Conservation, Planning and Zoning
June 19, 2013
ljs