Members: Dave Mack, Randy Fifrick, Brad Lenz, Brad Marquardt, Gaylene Rhoden, Darryl Landeau, Jeff Gates, Dave Meurett, Kevin King, Kevin Lang, Scott Turner

1. Call to Order.
   The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:00 p.m. The meeting was held in the room 2, 212 River Drive, Wausau, Wisconsin.

   Action: MOTION / SECOND BY GATES / FIFRICK TO APPROVE THE MINUTES OF THE JUNE 11, 2013 MEETING. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

   Discussion: The evaluation criteria, the criteria evaluation documentation, and the seven (7) submitted projects had been e-mailed to the members. Revised criteria evaluation documentation was distributed with additional information on criteria #6. After clarifying that the STP/Urban funds are awarded to the MPO on an 80%/20% basis but the MPO’s policy is to fund projects with a 50% cost share, the submitted projects were reviewed. As a result of this review, the projects were ranked in the following order:
   1. City of Wausau, Townline Rd
   2. Town of Rib Mountain – Rib Mountain Drive
   3. Village of Kronenwetter – Old Highway 51
      City of Wausau – South 1st Avenue
   5. City of Wausau – Bridge Street/Pine Ridge Blvd.
   6. Marathon County – County Road N
   7. City of Schofield – West Grand Avenue
   This was the first time these criteria were used to evaluate projects and is subject to further review. During the ranking process, discussion of the evaluation criteria included:
   • Criteria #2 – clarification to distinguish between a project scoring 6 or 4 points;
   • Criteria #3 – review formula for calculation of cost effectiveness;
   • Criteria #6 – type of crash data used;
   • Criteria #7 – Park N Rides.
   Action: MOTION / SECOND BY GATES / KING TO TABLE TO THE NEXT MEETING. MOTION CARRIED BY VOICE VOTE, NO DISSENT.
   Follow Through: A revised 2013-2018 STP-Urban Projects Ranking spreadsheet will be e-mailed to the members. This will be placed on the agenda for the August MPO/TAC meeting to determine a recommendation to be presented to the Commission at its August meeting. The criteria to be further reviewed.

4. MPO Population Determination for Local Cost Share.
   Discussion: The distributed map showed the population areas within the urban boundary based on previously discussed changes and census blocks. While concurrence has been received from WisDOT, FHwA has not approved the proposed Urban Boundary map.
   Action: NONE NEEDED AT THIS TIME.
   Follow Through: The members will be informed when the boundary is approved by FHwA.

   Discussion: The Potential 2014 MPO Funding Levels table had been e-mailed to the members. The table had been revised to include the village of Brokaw and remove the towns of Bergen and Texas, and is based on the population within the Urban Area. Two
options were offered: Option A calculated the local cost share based on actual percent of population and Option B was a fixed amount based on the average cost for the 6 communities with the lowest population in the Urban Area. Points made during the brief review of the table included:

- Marathon County continues to pay 50% of the local cost share.
- This information will be presented to the Commission as a decision will have to be made and forwarded to WisDOT in August regarding the additional funds.
- Potential use of the additional funds included:
  - Hiring additional staff to enable staff to work more closely with individual communities;
  - Plans will be done in house;
  - The potential exists to access additional federal funds if these funds are accepted.
- Local officials may be concerned about using the funds to hire additional staff.
- FHwA would like all MPOs have 2 staff although funds could be used to contract for projects rather than hire staff.
- WisDOT's discretionary funds, historically used to fund some projects (LRTP, TDP, Bike Plan), will no longer be available.

**Action:** NONE NEEDED AT THIS TIME.

**Follow Through:** This will be placed on the agenda for the Commission’s August meeting.

6. **Next Meeting Date.**

**Discussion:** A meeting will be scheduled for August 13, 2013 at 1:00 pm to continue the ranking process for the STP/Urban funded projects.

**Action:** NONE TAKEN AT THIS TIME.

**Follow Through:** This meeting will be scheduled.

7. **Adjourn.**

There being no further business, MOTION / SECOND BY King / Landeau TO ADJOURN THE MEETING. The meeting was adjourned at 3:45 pm.

Submitted by:
David Mack, Program Manager/Transportation Planner
For Rebecca Frisch, Director
Conservation, Planning and Zoning
July 24, 2013

ljs