Marathon County Metropolitan Planning Commission
Wausau Metropolitan Planning Organization Technical Advisory Committee
Minutes – November 12, 2013

Members: Rebecca Frisch, Dave Mack, Randy Fifrick, Brad Lenz, Gaylene Rhoden, Darryl Landeau, Kevin King, Keith Donner, Scott Turner, Tim Vergara, Jeff Gates

Others: Steve Hagman – Marathon County Emergency Management; Dan Raczkowski – Marathon County Highway Department; Michael Wodalski – Village of Weston

1. Call to Order.
   The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:04 p.m. The meeting was moved to room 2, 212 River Drive, Wausau, Wisconsin.

   Action: MOTION / SECOND BY LENZ / FIFRICK TO APPROVE THE MINUTES OF THE AUGUST 13, 2013 MEETING. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

   Discussion: Steve Hagman, emergency management director, was introduced. The purpose of the meeting was to initiate the discussion between the county highway department, emergency management and the various municipal staffs to begin to coordinate efforts to deal with a snow or ice emergency. These are not frequent events but coordinated efforts will be useful when an event does occur. Discussion topics included:
   - The possibility of the county highway taking the lead;
   - The familiarity of municipal staff regarding:
     o Traffic flow patterns;
     o Clearing roads on prioritized routes;
     o Accidents spike during commuting times;
   - The role of DOT’s state operations center and the state patrol in shutting down highways:
     o Highway staff contacts DOT regional coordinator regarding road conditions;
     o DOT’s state operations center issues press releases regarding closed roads;
     o The state patrol will leave vehicles on the roadway which become obstacles;
   - The local police department / sheriff department will remove vehicles to reduce the hazards;
   - Resources available through the county’s emergency operations center (EOC):
     o Ability to broadcast public service announcements;
     o Utilizing the county’s GIS to eventually map prioritized routes;
     o EOC has the ability to request assistance through Wisconsin Emergency Management;
   - Limited level of community resources and their depletion based on the length/severity of the weather event:
     o Resources determine when a municipality’s crew will begin clearing roadways;
     o Possibility of county highway providing some assistance as local resources are depleted – clearing roads to area hospitals;
   - Need for emergency management to have a point of contact for each metro municipality and the primary routes to be cleared;
   - Developing a shared services agreement;
   - The public’s expectation regarding levels of preparedness;
   - With sufficient municipal point of contact information, alerts could be passed along to the municipalities.

   Action: NONE NEEDED AT THIS TIME.
   Follow Through: Hagman to formulate request for information needed from the municipalities regarding contact information and prioritized routes. Mack is to coordinate a meeting at the EOC.

4. Next Meeting Date.
   Action: CONSENSUS REACHED THAT THE MEETING WILL BE SCHEDULED AT A DATE TO BE DETERMINED IN THE EMERGENCY OPERATIONS CENTER.

5. Adjourn.
   There being no further business, MOTION / SECOND BY GATES / KING TO ADJOURN THE MEETING. The meeting was adjourned at 1:58 pm.

Submitted by:
Rebecca Frisch, Director
Conservation, Planning and Zoning
November 20, 2013

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