MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
Wausau Metropolitan Planning Organization Technical Advisory Committee
Minutes – June 14, 2016

Members: Dave Mack, Keith Donner, Jeff Gates, Mark Thuot, Gaylene Rhoden, Randy Fifrick, Brad Lenz, Tim Vergara, Kevin Lang (for Griesbach), Dave Meurett, Brad Sippel (for Landeau), Dwight McComb, Matt Schreiber

Others: Andrew Lynch, Steve Knust, Michael Wodalski

1. Call to Order / Introductions
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 2:00 p.m., room 2, 212 River Drive, Wausau, Wisconsin.

2. Approve Minutes of the January 11, 2016 meeting
Action: MOTION / SECOND BY RHODEN / LANG TO APPROVE THE MINUTES OF THE JANUARY 11, 2016 MEETING. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

3. Federal Curb Ramp Requirements
Discussion: Two US. DOT Federal Highway Administration handouts on ADA curb ramp requirements were included in the meeting packet and briefly reviewed. Discussion covered:
- Resurfacing / reconstruction projects necessitating making curb ramps compliant
- Necessity to make compliant as much as possible including right-of-way acquisition
- “Alteration” may be affected by scope of project
- Applicable to existing facilities, sidewalks and pathways
- Impact of the recent city of Milwaukee decision - ADA Compliance for Local Governments in Wisconsin handout distributed
  - Department of Justice (DOJ) doing follow up in Green Bay and Milwaukee
  - Auditing to determine how to bring facilities up to standards for public access
  - Milwaukee hired an intern to inventory ramps, sidewalks, and has 3 years to develop a plan on how to become compliant
- Possibility of North Central Wisconsin Regional Planning Commission (NCWRPC) assisting area communities to identify needs / data gathering
- MPO staff to gather additional information for the TAC on the self-assessment and transition plan development to be distributed to the TAC members
- Curb ramps considered part of normal inventory/maintenance process.
Action: NONE; FOR INFORMATIONAL PURPOSES ONLY.
Follow Through: MPO staff to gather information on the self-assessment and transition plan development; information to be distributed to the TAC members.

4. Designing for Pedestrian Safety
Discussion: MPO staff took the Designing for Pedestrian Safety course and reported on course information/activities. A PowerPoint presentation outlined information gathered/potential remedies on 4 intersections as part of the course work – Stewart & 1st Avenues; Stewart Avenue, 1st Street, Washington Street, and River Drive; 1st and Scott Streets; and Grand Avenue, 6th Street and Forest Street. This 2 day free course hosted by WisDOT was well attended and TAC members were encouraged to attend if schedules allowed.
Action: NONE; FOR INFORMATIONAL PURPOSES ONLY.
Follow Through: None needed at this time.

5. 2016 Long Range Transportation Plan – Review Select Chapters
Discussion: Draft Chapters 1, 2, 8 and 9 were distributed with the meeting packet. TAC members were asked to review the chapters and forward any comments to MPO staff. More specific data and guidance needs to be obtained from Federal Highway for Chapter 8. Also reviewed were the schedule for meeting the goals and objectives, and the means to ensure that the Long Range Transportation Plan (LRTP) aligns with the state’s goals and objectives. The LRTP is one of the 3 documents the MPO is required to be completed – the Unified Planning Work Program (UPWP) and Transportation Improvement Program (TIP) are the others. The LRTP must be fiscally constrained and have a 2050 planning horizon; its timeline is as follows:
- Additional chapters to be distributed prior to the July meeting
Final draft completed by August 1
Public review period to being in August
Adoption by the Commission in September.

Action: NONE; FOR INFORMATIONAL PURPOSES ONLY.

Follow Through: Comments/edits to be sent to MPO staff; staff to obtain more specific data and guidance from Federal Highway for Chapter 8. Additional chapters to be distributed prior to the July meeting.

6. Next Meeting Date – July 12, 2016

Action: CONSENSUS TO SCHEDULE THE NEXT MEETING ON JULY 12, 2016.

Follow Through: This meeting will be scheduled.

7. Adjourn

There being no further business, motion / second by Rhoden / Fifrick to adjourn the meeting at 2:55 PM. Motion carried voice vote, no dissent.

Submitted by:
David Mack, MPO Director
For Rebecca Frisch, MPO TAC Chair
Marathon County Conservation, Planning and Zoning
June 24, 2016
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