**Members:** Rebecca Frisch, Dave Mack, Duane Gau, Gaylene Rhoden, Jeff Gates, Darryl Landeau, Mike Heyroth, Tim Vergara, Keith Donner, Kevin King, Brad Lenz, Jeff Pritchard

**Others:**

I. **Call to Order.**
   The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:00 p.m. The meeting was held in the Large Conference Room, 210 River Drive, Wausau, Wisconsin.

II. **Approve Minutes of the January 26, 2015 Meeting.**
   **Action:** MOTION / SECOND BY GAU / KING TO APPROVE THE MINUTES OF THE JANUARY 26, 2015 MEETING. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

III. **Rib Mountain Metropolitan Sewerage District (RMMSD) Facility Plan Update.**
   **Discussion:** In the absence of RMMSD’s representative, it was reported that:
   - RMMSD continued to work with its consultant on the update to its facilities plan;
     - RMMSD’s customers were to provide RMMSD with data projections;
     - RMMSD’s consultant was expected to attend an upcoming meeting;
   - The DNR’s Total Maximum Daily Load (TMDL) study would have an impact on the permitting process – it is anticipated that the DNR would not issue permits until the TMDL is completed;
   - The process used by RMMSD when a new community joins the District;
     - Member communities must be aware of the impact to community costs when areas are added;
   - Updates to facilities plans and the Sewer Service Area (SSA) Plan have never been synchronized;
   - The RMMSD Board is appointed by the County Administrator and has long standing members;
   - Possibility of bringing concerns to the Planning Commission or to the County Administrator;
   - The area has two metro systems – RMMSD and Wausau – possible future discussions regarding consolidation;
   - The understanding that the DNR could approve the RMMSD’s updated facilities plan without an updated Sewer Service Area (SSA) plan.

IV. **Wausau Sewerage District Facility Plan Update.**
   **Discussion:** In the absence of a representative of Wausau Water Works (WWW), the following topics were covered during discussion:
   - Wausau’s update to its facilities plan has not progressed as far as RMMSD’s;
   - WWW is waiting for DNR’s permit requirements, Wausau’s permit may expire this summer;
   - An update to the SSA may be completed before WWW has updated its facilities plan;
   - Background on the formation of the RMMSD;
   - Potential for the RMMSD and WWW to consolidate at a future date:
     - Need for this body to formulate a position and forward it to the Planning Commission for its consideration.
   **Action:** CONSENSUS THAT IT IS TOO EARLY IN THE PROCESS TO BRING CONCERNS REGARDING UPDATING THE WAUSAU URBAN AREA SEWER SERVICE AREA PLAN AND POSSIBLE CONSOLIDATION DISCUSSIONS TO THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION.

**Follow Through:** None needed at this time.
V. **Wausau Area Sewer Service Plan Update.**

**Discussion:** Regionalizing this service may be a consideration as the area has two facilities plans which deal with the technical operations of two separate utilities and a SSA plan that looks beyond the facilities plans and considers the area as a whole. The unknown impact of the TMDL may be an additional reason to begin the discussion regarding the update to the SSA plan. Discussion points included:

- North Central Wisconsin Regional Planning Commission (NCWRPC) has written a sewer service area plan for the Marshfield Area and some of that plan’s components were described including a 5 year “look in” to coincide with the area’s comprehensive plan to determine if a major update is required;
- Need for a feasibility study which could be incorporated into an updated SSA plan and provide more information regarding the potential to consolidate the utilities;
- Current plan is part technical and part water quality management plan;
- Review of the NCWRPC’s proposal to update the SSA plan included in the meeting packet:
  - The County is a member of the NCWRPC ($40,000/year membership dues);
  - All county municipalities fall under the County’s membership;
  - Cost of the plan would be approximately $50,000 which would be over and above the County’s membership dues;
- No grants are available from the state to update these plans so the costs would be borne by the metro area communities and the County;
- If the decision is to move forward with updating the SSA, communities would have the ability to budget for the cost in their 2016 budgets;
- The County will have completed its update to its Comprehensive Plan and the Zoning Comprehensive Revision by the end of 2015 potentially providing more staff time to assist the process;
- Possibility of including other municipalities in consolidation discussions (villages of Marathon and Brokaw);
- Request NCWRPC to formalize its proposal including budget information for continued discussion:
  - After further discussion by this body on that additional information, decide whether or not to forward any proposal to the Planning Commission for its consideration;
  - Significance of the Commission’s discussions and its ability to work together on metro-wide issues to garner the support of the local councils/boards.

**Action:** MOTION / SECOND BY King / Donner TO REQUEST THAT THE NORTH CENTRAL WISCONSIN REGIONAL PLANNING COMMISSION PROVIDE MORE DETAILED INFORMATION ON A BUDGET AND SCOPE OF WORK TO UPDATE THE WAUSAU URBAN AREA SEWER SERVICE AREA PLAN. MOTION CARRIED BY VOICE VOTE, NO DISSENT.

**Follow Through:** NCWRPC to prepare the requested information and present it at a future meeting of this body for its consideration and possible recommendation to the Planning Commission.

VI. **Adjourn.**

There being no further business, MOTION /SECOND BY Gau / King to adjourn the meeting at 2:10 PM. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE, NO DISSENT.