Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the COUNTY CLERK’S office at 261-1500. For TDD telephone service, call the EMPLOYEE RESOURCES DEPARTMENT at 261-1453.

PRESIDING OFFICER OR DESIGNEE

OFFICIAL NOTICE AND AGENDA
of a meeting of the County Board, Committee, Agency, Corporation or Sub-Unit thereof,

MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
WATER QUALITY MANAGEMENT
TECHNICAL ADVISORY COMMITTEE

MARCH 10, 2015
1:00 P.M.

LARGE CONFERENCE ROOM
210 RIVER DRIVE, WAUSAU, WI

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Commission Purpose: The Commission shall be concerned with studies and recommendations relating to activities including but not limited to land-use; natural resources; utilities; and transportation systems within the metropolitan planning area. (Commission Bylaws last updated: 6-12-08)

Members: James Tipple – Chair, George Peterson – Vice Chair, Kurt Kluck, Tad Schult, Ernest Walters, Allan Opall, Matt Wasmundt, Jeff Weisenberger, James Riehle, Milton Olson, Geraldine Kowalski, Loren White, Alan Erickson, Ken Fabel, Russ Habeck - WisDOT NC Regional Director

Technical Advisory Committee: Gaylene Rhoden, Ken Johnson, Mike Heyroth, Duane Gau, Tim Vergara, Keith Donner, Jeff Gates, Kevin King, Brad Lenz, Rebecca Frisch, Dave Mack, Darryl Landeau

Agenda Items:

I. CALL TO ORDER AND INTRODUCTIONS;

Policy Discussion and Possible Action:

II. APPROVE MINUTES OF THE JANUARY 26, 2015 MEETING;

III. RIB MOUNTAIN METROPOLITAN SEWERAGE DISTRICT FACILITY PLAN UPDATE;

IV. WAUSAU SEWERAGE DISTRICT FACILITY PLAN UPDATE;

V. WAUSAU AREA SEWER SERVICE PLAN UPDATE;

V. ADJOURN.

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the COUNTY CLERK’S office at 261-1500. For TDD telephone service, call the EMPLOYEE RESOURCES DEPARTMENT at 261-1453.

SIGNED ______________________________

PRESIDING OFFICER OR DESIGNEEE

NOTICE POSTED AT COURTHOUSE:

FAXED TO: 848-9361 848-5887 715-387-4175
Daily Herald  City Pages  Marshfield News
Mid-west Radio Group – 848-3158

FAXED BY: ____________________________
FAX DATE/TIME: ______________________ a.m p.m.
FAX BY/DATE/TIME: ____________________
Members: Rebecca Frisch, Dave Mack, Duane Gau, Darryl Landeau, Ken Johnson, Mike Heyroth, Tim Vergara, Keith Donner, Kevin King, Brad Lenz
Others: Jeff Pritchard – Conservation, Planning and Zoning (CPZ)

1. Call to Order.
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 2:00 p.m. The meeting was held in the Large Conference Room, 210 River Drive, Wausau, Wisconsin.

2. Approve Minutes of the February 8, 2011 and October 9, 2012 Meetings.
Action: MOTION / SECOND BY GATES / LENZ TO APPROVE THE MINUTES OF THE FEBRUARY 8, 2011 AND OCTOBER 9, 2012 MEETINGS AS DISTRIBUTED. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE; NO DISSENT, GAU ABSTAINED.

3. History of Wausau Area Sewer Service Planning.
Discussion: Background on the 1982 plan, the 2003 creation of this Technical Advisory Committee (TAC), and the 2004 grant application to create a new plan (the current adopted 2007 plan) was provided. The 2004 grant application and current 208 Sewer Service Area map were distributed. Discussion covered:
- 2011 Major Amendment to the Sewer Service Area (SSA) Plan – City of Mosinee becomes part of the Rib Mountain Metropolitan Sewerage District (RMMSD);
- Limited Service Areas – based on Dane County’s language and incorporated into the 2007 plan as a result of service to Rib Mountain State Park;
- Potential amendment from the City of Wausau;
- The Village of Brokaw is currently outside the sewer service area limits.
Action: NONE TAKEN AT THIS TIME.
Follow Through: None needed.

Discussion: RMMSD was created in 1982 and the current facility was built in 1985. The RMMSD has started the process to update its facility plan and has hired Strand Associates. As this facility plan will have a planning horizon to 2035, good data regarding population and land use is needed from the communities to build an appropriately sized facility. The RMMSD members are Rib Mountain, Villages of Rothschild, Kronenwetter and Weston, and City of Mosinee.

The Wausau Water Utility serves the Cities of Wausau and Schofield and a few residents in the Village of Weston. Talks between the RMMSD and the Wausau Water Utility board regarding potential consolidation into a regional facility were not productive. No update was provided regarding Wausau’s current facility or plans to update the facility.

Discussion points:
- Both the RMMSD and Wausau’s permits expire in December 2015;
  o Both are in the re-assurance process;
  o Size and capacity of facility does not matter as much as what is in the permits;
  o A facility plan provides documentation for the DNR;
- Unknown status of discussions between the City of Wausau and the Village of Marathon;
- When the City of Mosinee joined the RMMSD, it bought into the district:
  o Mosinee’s buy-in payment paid off the district’s debt service and reduced user fees;
  o A similar financial arrangement would be used for any community that bought into the district;
- The communities need to identify areas of potential growth by late summer / early fall;
The draft of the County’s updated comprehensive plan may be available by late summer which may contain sufficient information regarding population and land use data;

The update to the facilities plan may not be delayed by a minor amendment, however; a major amendment would;

RMMSD’s member communities were urged to make realistic growth projections to minimize over-building the facility:
  - The new facility will meet the needs of the communities and include a “cushion” however debt for the facility will be allocated to the member communities based on their projections and actual usage;
  - Currently RMMSD would not be able to add any additional communities but additions could be accommodated in the new facility plan;

RMMSD was asking the communities to review Strand’s proposal and meet again;

More information is needed regarding the City of Wausau’s facility plan update.

**Action:** **NONE TAKEN AT THIS TIME.**

**Follow Through:** Communities to provide the RMMSD with any updated data as soon as possible; need for more information regarding the City of Wausau’s facility plan update.

### 5. Plan Update Timeframe.

**Discussion:** If the communities are interested in updating the Sewer Service Area Plan, the following decisions would have to be made: when and how to update the Plan, and who pays to update the Plan. Marathon County Conservation, Planning and Zoning’s (CPZ) budget does not have funds to work on an update in 2015. Discussion points included:

- It would be helpful for the communities’ comprehensive plans to be updated prior to undertaking an update to the SSA Plan:
  - The SSA Plan is more in line with the comprehensive plans than the facility plans;
  - Developing areas would need to be added to the SSA and need for the communities to discuss adding to the SSA;
    - Potential need to bring in other outside communities (Villages of Marathon, Hatley, town of Ringle);
    - May have minor impact on the RMMSD and could join at a later date;
  - WisDOT has projections beyond 2025 but the communities would need to review that data;
  - The Village of Kronenwetter has recently updated its comprehensive plan and is updating its zoning code, projected completion in 2015 (corrected - ljs);
  - The Village of Weston is updating its comprehensive plan and zoning code;
- Need to consider the Total Maximum Daily Load (TMDL) studies being conducted and possible outcomes of those studies;
  - DNR holding up issuing permits until the TMDL studies are completed;
  - Issue of phosphorous for smaller communities;
- Need for coordination between the communities’ and the County’s comprehensive plans regarding land use.

**Action:** **NONE TAKEN AT THIS TIME.**

**Follow Through:** None needed at this time.

### 6. Community and WisDNR Involvement/Funding.

**Discussion:** The 2004/2005 Local Water Quality Planning Application was distributed which provided information on the distribution of costs for the 2007 Plan. As CPZ is currently working on the update to the County’s Comprehensive Plan (2015 deadline) and the Zoning Comprehensive Revision (2016 deadline), staff would not be available to provide the in-kind services that were provided in the 2007 Plan. The DNR also had recommended to CPZ staff that the update to the County’s Comprehensive Plan should be completed before an update to the SSA Plan is undertaken.

- The County’s budget process begins in June with final numbers determined by August;
• CPZ staff has been informed by the DNR that funding for updating SSA plans has been greatly diminished.
  
  **Action:** NONE TAKEN AT THIS TIME.
  
  **Follow Through:** Another meeting of the WQM/TAC will be scheduled to begin discussing an update to the SSA plan.

7. **Adjourn.**

There being no further business, **MOTION /SECOND BY GAU / KING TO ADJOURN THE MEETING AT 2:05 PM. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE, NO DISSENT.**

Submitted by:
Rebecca Frisch, Director
Conservation, Planning and Zoning
February 6, 2015

ljs
General:

The following is an overview of the process to update the existing Sewer Service Area Plan working with the North Central Wisconsin Regional Planning Commission (NCWRPC).

Meetings:

Meetings would be held with Policy & Technical Committees established for this process. Additional meetings would be held with the communities. Steering Committee meetings would be held approximately every other month.

The kick-off meeting will begin with an overview of the role of the Policy/Technical Committees, review the current SSA Plan, and discuss issues related to the update. The following meetings will be working meetings for the exchange of information to develop the plan.

Work Tasks:

Four basic tasks will be conducted with oversight from the Policy/Technical Committees.

Task One: Data Collection

1. Review Existing SSA Plan, including map and policies
2. Review current City and surrounding area Comprehensive Plans
3. Review Physical and Environmental Features, including water resources
4. Collect Census & other demographic data

Task Two: Mapping

NCWRPC will prepare a variety of maps as needed for the plan. Digital data from the communities will be compiled.
Task Three: Goals, Objectives & Policies

In this phase detailed goals, objectives, and policies will be developed. These will be based on the previous plan and modified as needed by the Committees. The goals, objectives, and policies provide the overall direction for the plan process.

Task Four: Develop Plan Document

Assemble resource materials (maps, aerials, codes/ordinances, etc.); interview selected local officials regarding identified concerns/issues/problems & opportunities.

Update the existing plan and incorporate new DNR requirements related to the development of a SSA Plan Update. This would include: defining the planning area, examining current development patterns and planned growth areas, review of comprehensive plans, facility capacity, growth projections, water quality assessment, and planned future projects.

This final phase will establish the new SSA Map and recommendations to implement the plan.

**Plan Deliverables:**

- Meeting Handouts
- Meeting Draft Plan Documents
- Printed Copy (1) Final Plan for Each Community
- Digital File Final Plan for Email and Internet