1. Call to Order.
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:00 p.m. The meeting was held in Room 2, 212 River Drive, Wausau, Wisconsin.

2. Approve Minutes of the March 10, 2015 Meeting.
Action: MOTION / SECOND BY GATES / DONNER TO APPROVE THE MINUTES OF THE MARCH 10, 2015 MEETING. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

3. Update to the Wausau Area Sewer Service Plan, 2016
A. Scope of Services
Discussion: A revised scope of services from North Central Wisconsin Regional Planning Commission (NCWRPC) was distributed which expanded on the scope of services distributed at the March meeting. The scope was briefly reviewed along with the discussion from the March meeting. Discussion covered:
- The current plan:
  - More of a facilities plan;
  - Is currently out of compliance as it is to be updated on a 5 year cycle;
  - Staged phases to add area;
  - Method for swapping areas within the sewer service area when development occurs;
  - Defines the roles of the WQMTAC and Planning Commission;
  - Defines the amendment process;
- An updated plan:
  - Would be based on population data verified by the communities;
  - Address DNR requirements regarding infill within the communities;
  - Could better identify areas of potential development based on community input;
  - Could have rudimentary information on consolidation of services within the metro area, including the political elements;
  - An issues section to address issues related to the Villages of Brokaw and Marathon City or other areas;
  - Need for the plan to be flexible.
- Amendments:
  - The city of Wausau’s planning commission recently approved a map amendment and would be submitting it for approval to the Planning Commission in the near future;
  - A potential amendment from Rib Mountain for an area outside the current area;
- Concern raised that a non-compliant plan may delay the DNR’s approval of the Rib Mountain Metro Sewerage District’s (RMMSD) facility plan;
- An update now would coincide with area communities’ updating of comprehensive plans;
  - The town and village of Weston may focus more on utility services;
  - City of Wausau also updating its comprehensive plan;
- Options of starting with the current map and “tweaking” the boundary or start with a “clean slate”;
  - Starting with the current map would avoid adding areas currently without existing infrastructure.
- Need for clarification of the DNR’s requirements and guidelines for sewer service plans.
B. Potential Costs: A handout of three scenarios to cover the cost of the plan update was distributed and briefly reviewed. The cost of the 2007 plan was approximately $87,000; the County provided in-kind services and the NCWRPC provided demographics.
• Estimated cost of the plan update was $50,000 with County staff providing support for the WQMTAC and Planning Commission;
• It was noted that the city of Schofield did not have a financial commitment in the last plan, the city is wholly within the sewer service area (SSA);
• The town of Mosinee was included in the last plan due to a potential development but no longer intends to provide service to the area;
• The scenarios do not include all municipalities within the SSA (towns of Ringle, Weston);
• Need to inform elected officials of the potential cost of completing the plan update.

Action: **Consensus was reached to base the update on the current 208 map.**

Motion / second by Gau / Donner to recommend to the Marathon County Metropolitan Planning Commission for its consideration the North Central Wisconsin Regional Planning Commission’s Scope of Services for the Urban Area Sewer Service Area Plan Update. Motion / second withdrawn by Gau / Donner.

**Motion / second by Gau / Donner to recommend to the Marathon County Metropolitan Planning Commission for its consideration the North Central Wisconsin Regional Planning Commission’s Scope of Services for the Urban Area Sewer Service Area Plan Update with cost allocation to be discussed at a future meeting. Motion carried by voice vote, no dissent.**

**Follow Through:** The WQMTAC’s recommendation of NCWRPC’s scope of services will be forwarded to the Planning Commission for its consideration at its next scheduled meeting. The agenda for the next WQMTAC meeting will include a discussion of cost allocation for the plan and an overview by Landeau of the DNR’s plan requirements and guidelines.

4. **Adjourn.**

There being no further business, **motion / second by Gates / Gau to adjourn the meeting at 1:58 PM. Motion carried unanimously by voice vote, no dissent.**

Submitted by:
Dave Mack, MPO Director
Conservation, Planning and Zoning
May 22, 2015
DM:ljs