MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
WATER QUALITY MANAGEMENT
TECHNICAL ADVISORY COMMITTEE

MAY 12, 2015
1:00 P.M.

Marathon County Mission Statement: Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12-20-05)

Commission Purpose: The Commission shall be concerned with studies and recommendations relating to activities including but not limited to land-use; natural resources; utilities; and transportation systems within the metropolitan planning area. (Commission Bylaws last updated: 6-12-08)

Corrections:

Members: James Tipple – Chair, George Peterson – Vice Chair, Kurt Kluck, Tad Schult, Betty Hoenisch, Ernest Walters, Steve Hagman, Allan Opall, Matt Wasmund, Raynard Zunker, Jeff Weisenberger, James Riehle, Milton Olson, Geraldine Kowalski, Chris Voll, Loren White, Barbara J. Ermeling, Alan Erickson, Brent Jacobson, Ken Fabel, Kregg Hoehn, Russ Habeck - WisDOT NC Regional Director

Technical Advisory Committee: Gaylene Rhoden, Ken Johnson, Mike Heyroth, Duane Gau, Tim Vergara, Keith Donner, Jeff Gates, Kevin King, Brad Lenz, Rebecca Frisch, Dave Mack, Darryl Landeau

Agenda Items:

1. CALL TO ORDER AND INTRODUCTIONS;

Policy Discussion and Possible Action:

2. APPROVE MINUTES OF THE MARCH 10, 2015 MEETING;

3. UPDATE TO THE WAUSAU AREA SEWER SERVICE PLAN, 2016;
   A. SCOPE OF SERVICES;
   B. POTENTIAL COSTS;

4. ADJOURN.

Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the COUNTY CLERK’S office at 261-1500. For TDD telephone service, call the EMPLOYEE RESOURCES DEPARTMENT at 261-1453.

SIGNED ____________________________
PRESIDING OFFICER OR DESIGNEE

FAXED TO: 848-9361 848-5887 715-387-4175
            Daily Herald  City Pages  Marshfield News
            Mid-west Radio Group – 848-3158
FAXED BY: LJ Schultz
FAX DATE/TIME: 4/29/15 12:40 p.m.
FAXED BY/DATE/TIME: ljs 4/29/15 3:44 pm

By: County Clerk
Date: ____________________________
Time: ____________________________ a.m./p.m.
MARATHON COUNTY METROPOLITAN PLANNING COMMISSION
Water Quality Management Technical Advisory Committee
Minutes – March 10, 2015

Members: Rebecca Frisch, Dave Mack, Duane Gau, Gaylene Rhoden, Jeff Gates, Darryl Landeau, Mike Heyroth, Tim Vergara, Keith Donner, Kevin King, Brad Lenz, Jeff Pritchard

Others:

I. Call to Order.
The presence of a quorum, the agenda being properly signed and posted, the meeting was called to order at 1:00 p.m. The meeting was held in the Large Conference Room, 210 River Drive, Wausau, Wisconsin.

II. Approve Minutes of the January 26, 2015 Meeting.
Action: MOTION / SECOND BY GAU / KING TO APPROVE THE MINUTES OF THE JANUARY 26, 2015 MEETING. MOTION CARRIED UNANIMOUSLY BY VOICE VOTE.

III. Rib Mountain Metropolitan Sewerage District (RMMSD) Facility Plan Update.
Discussion: In the absence of RMMSD’s representative, it was reported that:
• RMMSD continued to work with its consultant on the update to its facilities plan;
  o RMMSD’s customers were to provide RMMSD with data projections;
  o RMMSD’s consultant was expected to attend an upcoming meeting;
• The DNR’s Total Maximum Daily Load (TMDL) study would have an impact on the permitting process – it is anticipated that the DNR would not issue permits until the TMDL is completed;
• The process used by RMMSD when a new community joins the District;
  o Member communities must be aware of the impact to community costs when areas are added;
  o Need for a transparent process;
• Updates to facilities plans and the Sewer Service Area (SSA) Plan have never been synchronized;
• The RMMSD Board is appointed by the County Administrator and has long standing members;
• Possibility of bringing concerns to the Planning Commission or to the County Administrator;
• The area has two metro systems – RMMSD and Wausau – possible future discussions regarding consolidation;
• The understanding that the DNR could approve the RMMSD’s updated facilities plan without an updated Sewer Service Area (SSA) plan.

IV. Wausau Sewerage District Facility Plan Update.
Discussion: In the absence of a representative of Wausau Water Works (WWW), the following topics were covered during discussion:
• Wausau’s update to its facilities plan has not progressed as far as RMMSD’s;
• WWW is waiting for DNR’s permit requirements, Wausau’s permit may expire this summer;
• An update to the SSA may be completed before WWW has updated its facilities plan;
• Background on the formation of the RMMSD;
• Potential for the RMMSD and WWW to consolidate at a future date:
  o Need for this body to formulate a position and forward it to the Planning Commission for its consideration.
Action: CONSENSUS THAT IT IS TOO EARLY IN THE PROCESS TO BRING CONCERNS REGARDING UPDATING THE WAUSAU URBAN AREA SEWER SERVICE AREA PLAN AND POSSIBLE CONSOLIDATION DISCUSSIONS TO THE MARATHON COUNTY METROPOLITAN PLANNING COMMISSION.
Follow Through: None needed at this time.
V. Wausau Area Sewer Service Plan Update.
Discussion: Regionalizing this service may be a consideration as the area has two facilities plans which deal with the technical operations of two separate utilities and a SSA plan that looks beyond the facilities plans and considers the area as a whole. The unknown impact of the TMDL may be an additional reason to begin the discussion regarding the update to the SSA plan. Discussion points included:
- North Central Wisconsin Regional Planning Commission (NCWRPC) has written a sewer service area plan for the Marshfield Area and some of that plan’s components were described including a 5 year “look in” to coincide with the area’s comprehensive plan to determine if a major update is required;
- Need for a feasibility study which could be incorporated into an updated SSA plan and provide more information regarding the potential to consolidate the utilities;
- Current plan is part technical and part water quality management plan;
- Review of the NCWRPC’s proposal to update the SSA plan included in the meeting packet:
  - The County is a member of the NCWRPC ($40,000/year membership dues);
  - All county municipalities fall under the County’s membership;
  - Cost of the plan would be approximately $50,000 which would be over and above the County’s membership dues;
  - The timeline for the update would be approximately 12-18 months;
- No grants are available from the state to update these plans so the costs would be borne by the metro area communities and the County;
- If the decision is to move forward with updating the SSA, communities would have the ability to budget for the cost in their 2016 budgets;
- The County will have completed its update to its Comprehensive Plan and the Zoning Comprehensive Revision by the end of 2015 potentially providing more staff time to assist the process;
- Possibility of including other municipalities in consolidation discussions (villages of Marathon and Brokaw);
- Request NCWRPC to formalize its proposal including budget information for continued discussion:
  - After further discussion by this body on that additional information, decide whether or not to forward any proposal to the Planning Commission for its consideration;
  - Significance of the Commission’s discussions and its ability to work together on metro-wide issues to garner the support of the local councils/boards.

Action: MOTION / second by King / Donner to request that the North Central Wisconsin Regional Planning Commission provide more detailed information on a budget and scope of work to update the Wausau Urban Area Sewer Service Area Plan. Motion carried by voice vote, no dissent.

Follow Through: NCWRPC to prepare the requested information and present it at a future meeting of this body for its consideration and possible recommendation to the Planning Commission.

VI. Adjourn.
There being no further business, MOTION /SECOND BY GAU / KING to adjourn the meeting at 2:10 PM. Motion carried unanimously by voice vote, no dissent.

Submitted by:
Rebecca Frisch, Director
Conservation, Planning and Zoning
March 25, 2015
Ijs
NCWRPC RESPONSIBILITIES

The process to update the Urban Area Sewer Service Area Plan with the NCWRPC will evolve around the following areas:

- Attendance at Working Meetings including:
  - Policy Board Meetings.
  - Technical Advisory Committee Meetings.
  - Each Urban Area Community.

- Preparation of Plan Report including:
  - Overview and Purpose.
  - Local Waste Water Treatment Facilities Plans.
  - WI River Basin Water Quality Management Plans
  - Planning Area Growth Projections.
  - Environmentally Sensitive Areas.
  - Urban Area Comprehensive Plans.
  - Goals, Objectives, and Policies.
  - Sewer Service Area Boundary Plan
  - Sewer Service Area Plan Administration

- Coordination of Public Involvement including:
  - Preparation of Material for County and Community Internet Sites.
  - Public Hearing.

- Coordination of Review and Approval with Wisconsin DNR Staff.

- Coordination of Review and Approval by Marathon County Metropolitan Planning Commission and Local Communities.
COMMUNITY RESPONSIBILITIES

County and Community representatives will maintain responsibility for attending working meetings. Marathon County Metropolitan Planning Commission Staff will be responsible for documenting meetings including notices, agendas, attendance and minutes, as necessary. The County and Local Communities will provide pertinent historical data and records that may be useful in plan development including necessary County and local GIS and land records information. The Marathon County Metropolitan Planning Commission Staff will also be responsible for working with the local media as needed. Marathon County Metropolitan Planning Commission / Wausau MPO Program Manager will act as contact person for the project and coordinate with the NCWRPC.

PROJECT TIMEFRAME

- Draft Urban Area Sewer Service Area Plan Update submitted by 12 months after agreement execution.
- Final Urban Area Sewer Service Area Plan Update submitted by 18 months after agreement execution. Delivered final plan is subject to WDNR, county and local community actions.

PROJECT DELIVERABLES

An Urban Area Sewer Service Area Plan Update that meets the requirements of the Wisconsin Department of Natural Resources:

- Meeting Handouts and Draft Documents
- Printed Copy (1) Final Plan for Each Community
- Final Plan Digital File for Email and Website(s)

ESTIMATED PROJECT COSTS

The NCWRPC proposes to develop the above described Urban Area Sewer Service Area Plan Update for a lump sum fee not to exceed $50,000.

Total Project: $ 50,000