

\$50 Packet

MARATHON COUNTY INFORMAL PROBATE CHECK LIST

Wisconsin Statute Chapter 851-865

Forms can be downloaded from: www.wicourts.gov or website listed

- PR-1801 Application for Informal Administration
- PR-1817 Affidavit of Mailing – Will
- PR-1806 Proof of Heirship
- PR-1803 Waiver and Consent
- PR-1804 Notice to Creditors (if all interested parties sign waiver) **OR**
- PR-1805 Notice to Interested Persons and Time Limit for Filing Claim
- PR-1807 Consent to Serve
- PR-1808 Statement of Informal Administration
- PR-1810 Domiciliary Letters
- Original Will and Codicils (if any)
- Probate Claims Notice

<http://dhs.wisconsin.gov/forms/F1/F13033.pdf>

Once the above documents are completed, call the Probate office at 261-1260 to schedule an appointment. Bring the above-entitled documents and this check list to your appointment.

- PR-1811 Inventory – Filed within 6 months after commencement of action
- Filing Fee: .2% if value is over \$10,000 or \$20 if under \$10,000
- PR-1817 Affidavit of Mailing – Inventory (mailed to all interested parties)

The following documents are to be filed after the claim's due date (_____) or prior to 12 months from the commencement of the action.

- PR-1814 Estate Account
- PR-1817 Affidavit of Mailing – Final Acct (mailed to all interested parties)
- PR-1815 Estate Receipt – completed and signed by all persons inheriting
- Closing Certificate for Fiduciaries for the State of WI Dept of Rev.
<http://www.revenue.wi.gov/>
- PR-1816 Personal Representative's Statement to Close Estate