

PLEASE READ BEFORE SAMPLING WELL WATER SAMPLING PROCEDURE

1. Collect sample just before mailing or bring to the laboratory - 1000 Lake View Drive, Suite 100 Wausau. We accept samples Monday through Friday of each non-holiday week. Please check with the lab for sample receipt hours during holiday weeks. **Do not mail samples on Friday or Saturday.**
2. Allow 3-10 days, depending on which tests are ordered, for results to be received in the mail.
3. Samples should reach the lab as soon as possible after collection. If sample has to be held overnight, please refrigerate. Do not freeze. Samples older than 24 hours will not be tested.
4. The bottle has been sterilized. Do not open until ready to collect sample. Take care not to touch lip of bottle or inside of cap.
5. Do not sample from a leaky faucet or a swivel faucet. Sample from a faucet with separate hot and cold nozzles, if possible. Remove any screens or aerators, if present.
6. Run hot water from faucet approximately 5 minutes. Shut hot water off. Adjust cold water to a slow steady stream for several minutes with no spray then collect sample in sterile bottle. When sampling from the pressure tank sampling tap, where hot water is not available, the faucet must be disinfected with a propane torch.
7. Remove the cap taking care not to touch lip of bottle or inside cap. Do not set sample bottle cover down when sampling. **Fill bottle to shoulder, leaving approximately 1" headspace when filling the bottle.**
8. Fill out well data sheet and do not forget return address and address of well or sec., twm, rge. The addresses are needed to receive results.
9. Private well samples with detectable chlorine will not be tested.
10. Tighten covers so bottle will not leak.

NOTICE: This water will not be tested for organic chemicals or heavy metals. The fluoride analysis is a screening test.

Sample records will be maintained for 5 years before disposal.

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