



# MARATHON COUNTY TRANSPORTATION COORDINATING COMMITTEE AGENDA

**September 23, 2020**  
**3:30 p.m.**

**Large Conference Room**  
**210 River Drive, Wausau, WI**

**Marathon County Mission Statement:** *Marathon County Government serves people by leading, coordinating, and providing county, regional, and statewide initiatives. It directly or in cooperation with other public and private partners provides services and creates opportunities that make Marathon County and the surrounding area a preferred place to live, work, visit, and do business. (Last updated: 12/20/05)*

**Purpose/Mission Statement:** *To coordinate the county's specialized transportation.*

The meeting site identified above will be open to the public. However, due to the COVID-19 pandemic and associated public health directives, Marathon County encourages Transportation Coordinating Committee members and the public to attend this meeting remotely. To this end, instead of attendance in person, Transportation Coordinating Committee members and the public may attend this meeting by telephone conference. If Transportation Coordinating Committee members or members of the public cannot attend remotely, Marathon County requests that appropriate safety measures, including adequate social distancing, be utilized by all in-person attendees.

**Persons wishing to attend the meeting by phone may call into the telephone conference beginning five (5) minutes prior to the start time indicated above using the following number:**

**PHONE NUMBER:** 1-408-418-9388

**Access Code:** 146 412 3992

**Password:** 1111

When you enter the telephone conference, **PLEASE PUT YOUR PHONE ON MUTE!**

**Members:** *Tim Buttke - Chairman, William Harris – Vice Chair, Jeff Johnson, Ka Lo, Romey Wagner, Greg Seubert, Kathi Zoern, Bruce Lamont, Ben Lee*

- 1. Call to Order**
- 2. Introductions**
- 3. Public Comment**
- 4. Approve Minutes of the July 22, 2020 Meeting.**
- 5. Educational Presentations/Outcome Monitoring Reports and Possible Action.**
  - A. Financial and Service Delivery Report – North Central Health Care;
  - B. Financial and Service Delivery Report – Metro Ride;

**6. Policy Issues Discussion and Committee Determination to the Health and Human Services Committee for its Consideration and Possible Action.**

- A. Use of 85.21 Trust Fund for Vehicles, Cameras and GPS Units - NCHC;
- B. Weekly Bus Route Pilot Program from Wausau to Rib Mountain;

**7. Set Future Meeting Time, Day, Location: 3:30 pm, October 21, 2020, CPZ Large Conference Room, 210 River Drive, Wausau**

**8. Adjourn.**

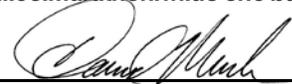
*Any person planning to attend this meeting who needs some type of special accommodation in order to participate should call the County Clerk's Office at 715-261-1500 or e-mail [infomarathon@mail.co.marathon.wi.us](mailto:infomarathon@mail.co.marathon.wi.us) one business day before the meeting.*

FAXED TO:

News Dept. at Daily Herald (848-9361), City Pages (848-5887),  
Midwest Radio Group (848-3158), TPP Printing (715 223-3505)

Date: 09/16 /2020 \_\_\_\_\_  
Time: 2:30 pm \_\_\_\_\_  
By: Bl \_\_\_\_\_  
Date/Time/By: \_\_\_\_\_

SIGNED \_\_\_\_\_



Presiding Officer or Designee

NOTICE POSTED AT COURTHOUSE:

Date: \_\_\_\_\_  
Time: \_\_\_\_\_ a.m. / p.m.  
By: \_\_\_\_\_



**Transportation Coordinating Committee  
Minutes  
Tuesday, July 22, 2020  
Large Conference Room  
210 River Drive, Wausau, WI**

Chairman  
Vice-Chairman

<u>Attendance:</u>	<u>Present</u>	<u>Absent</u>
Tim Buttker	X	
Will Harris	X	
Jeff Johnson	X	
Ka Lo	X	
Romey Wagner	X	} Webex/Phone X (excused)
Greg Seubert	X	
Kathi Zoern	X	
Bruce Lamont	X	
Ben Lee	X	

**Also Present:** Dave Mack, Andrew Lynch, Brenda Iczkowski – Conservation, Planning, and Zoning (CPZ); Darryl Landeau – NCWRPC, Gaylene Rhoden – Town of Rib Mountain

**1. Call to Order**

The agenda being properly posted and the presence of a quorum, the meeting was called to order by Vice-Chair Harris on July 22, 2020, at 4:00 PM.

- 2. Public Comments** – The Public Comment portion of the agenda has been temporarily suspended, pursuant to Marathon County Resolution # R-29-20, dated April 21, 2020, because the technology necessary to afford the public the opportunity to address the County Board, or its subgroups, during public Comment is difficult to guarantee, if a large number of individuals have elected to call in.

**3. Approve Minutes of the June 23, 2020 Meeting**

Action: **MOTION / SECOND BY WAGNER / JOHNSON TO APPROVE THE MINUTES OF THE JUNE 23, 2020, MEETING AS DISTRIBUTED. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

**4. Educational Presentations/ outcome Monitoring Reports and Possible Action**

**A. Financial and Service Delivery Report – NCHC**

Discussion: McKenzie shared the volumes are increasing. In May, total trips were 210 and June the trips were up to 409 being mainly medical and to go grocery shopping. PPE, sanitizer masks, and protocol are implemented with COVID questions asked prior to pick up and sanitizing after each person is dropped off. NCHC is currently running about 50% but hoping to get to 75% by the end of the year.

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow through: NONE.

**B. Financial and Service Delivery Report - MetroRide**

Discussion: Mack commented the city finance department hasn't provided the metro ride numbers yet and we should have it next meeting. Wagner commented someone from the City should have been able to come up with some numbers for this meeting since this meeting was planned in advance. It is not acceptable to wait an extra month to receive the reports especially during these times and the finance director should have been able to come up with numbers for this meeting.

Action: FOR INFORMATIONAL PURPOSES ONLY.

Follow through: NONE.

**5. Policy Issues Discussion and Committee Determination to the Health and Human Services Committee for its Consideration and Possible Action**

A. Proposal for a Metro Ride Weekly Bus Route to Rib Mountain

Discussion: Mack refreshed the committee about the last meetings discussion and what the proposal would detail. The packet included a cost estimate for the pilot route that Seubert provided. Part of the estimate includes having paratransit.

Action: **MOTION / SECOND BY JOHNSON / HARRIS TO FORWARD THE PILOT PROPOSAL TO HEALTH AND HUMAN SERVICES FOR CONSIDERATION AND TO ENTER INTO A CONTRACT WITH WAUSAU METRO RIDE FOR 1 DAY A WEEK SERVICE TO RIB MOUNTAIN AT THE COST DENOTED IN THE PACKET. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Follow through:

B. Discussion on Authorizing Legislation for Regional Transit Authority (RTA)

Discussion: Mack stated at the last meeting the committee had requested staff to put together a resolution to endorse the creation of enabling legislation by the State of Wisconsin for Regional Transit Authorities. The resolution would give committees the ability to discuss what can be done with transit. In 2009 RTA's were passed by government but a couple years later was rescinded.

Action: **MOTION / SECOND BY JOHNSON / HARRIS TO ADOPT RESOLUTION #1-20 ENDORSING THE CREATION OF ENABLING LEGISLATION BY THE STATE OF WISCONSIN FOR REGIONAL TRANSIT AUTHORITIES AND FORWARD ONTO HEALTH AND HUMAN SERVICES MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Follow through:

**6. Meeting Time, Location, Agenda Items:**

**7. Adjourn**

Action: There being no further business to discuss, **MOTION / SECOND BY WAGNER / JOHNSON TO ADJOURN THE MEETING AT 5:03 PM. MOTION CARRIED BY VOICE VOTE, NO DISSENT.**

Submitted by:  
David Mack  
DM: BI  
September 16, 2020

**North Central Health Care  
Analysis of Demand Transportation  
2020**

	JULY 2020			Year-to-Date			Annual 2020
	Actual	Budget	Variance	Actual	Budget	Variance	Budget
<b>Revenue:</b>							
Client Revenue	\$2,555	\$4,225	(\$1,670)	\$18,869	\$29,575	(\$10,706)	\$50,700
85.21 Grant Funding	\$25,881	\$23,333	\$2,548	\$181,167	\$163,333	\$17,834	\$280,000
Contracted Revenue	\$2,653	\$8,333	(\$5,680)	\$27,262	\$58,333	(\$31,071)	\$100,000
Other	<u>\$168</u>	<u>\$100</u>	<u>\$68</u>	<u>\$1,757</u>	<u>\$702</u>	<u>\$1,055</u>	<u>\$1,204</u>
Total Revenue	\$31,257	\$35,992	(\$4,735)	\$229,055	\$251,944	(\$22,889)	\$431,904
<b>Expenses:</b>							
Salaries	\$9,238	\$12,239	(\$3,001)	\$66,299	\$85,674	(\$19,375)	\$146,869
Benefits	\$4,345	\$5,004	(\$659)	\$28,347	\$35,028	(\$6,681)	\$60,048
Volunteer Drivers	\$811	\$10,750	(\$9,939)	\$26,854	\$75,250	(\$48,396)	\$129,000
Contract Services	\$0	\$83	(\$83)	\$2,276	\$583	\$1,693	\$1,000
Other	\$2,889	\$2,864	\$26	\$16,423	\$20,045	(\$3,622)	\$34,362
Indirect Expenses	<u>\$2,782</u>	<u>\$5,052</u>	<u>(\$2,270)</u>	<u>\$21,911</u>	<u>\$35,365</u>	<u>(\$13,454)</u>	<u>\$60,625</u>
Total Expenses	\$20,065	\$35,992	(\$15,927)	\$162,110	\$251,944	(\$89,834)	\$431,904
<b>Excess Revenue / (Expense)</b>	\$11,192	\$0	\$11,192	\$66,945	\$0	\$66,945	\$0
Total Trips	544	1142		4,007	7,992		13,700
Cost Per Trip	\$36.88	\$31.53		\$40.46			\$31.53

**North Central Health Care  
Analysis of Demand Transportation  
2020**

	<b>AUGUST 2020</b>			<b>Year-to-Date</b>			<b>Annual 2020</b>
	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Actual</b>	<b>Budget</b>	<b>Variance</b>	<b>Budget</b>
<b>Revenue:</b>							
Client Revenue	\$2,445	\$4,225	(\$1,780)	\$21,314	\$33,800	(\$12,486)	\$50,700
85.21 Grant Funding	\$25,881	\$23,333	\$2,547	\$207,048	\$186,667	\$20,381	\$280,000
Contracted Revenue	\$4,046	\$8,333	(\$4,287)	\$31,308	\$66,667	(\$35,359)	\$100,000
Other	<u>\$320</u>	<u>\$100</u>	<u>\$220</u>	<u>\$2,077</u>	<u>\$803</u>	<u>\$1,274</u>	<u>\$1,204</u>
Total Revenue	\$32,692	\$35,992	(\$3,300)	\$261,747	\$287,936	(\$26,189)	\$431,904
<b>Expenses:</b>							
Salaries	\$9,263	\$12,239	(\$2,976)	\$75,562	\$97,913	(\$22,351)	\$146,869
Benefits	\$3,054	\$5,004	(\$1,950)	\$31,401	\$40,032	(\$8,631)	\$60,048
Volunteer Drivers	\$8,864	\$10,750	(\$1,886)	\$35,718	\$86,000	(\$50,282)	\$129,000
Contract Services	\$79	\$83	(\$4)	\$2,355	\$667	\$1,688	\$1,000
Other	\$2,229	\$2,864	(\$634)	\$18,652	\$22,908	(\$4,256)	\$34,362
Indirect Expenses	<u>\$3,674</u>	<u>\$5,052</u>	<u>(\$1,378)</u>	<u>\$25,585</u>	<u>\$40,417</u>	<u>(\$14,832)</u>	<u>\$60,625</u>
Total Expenses	\$27,162	\$35,992	(\$8,830)	\$189,273	\$287,936	(\$98,663)	\$431,904
<b>Excess Revenue / (Expense)</b>	\$5,530	\$0	\$5,530	\$72,474	\$0	\$72,474	\$0
Total Trips	559	1142		4,566	9,133		13,700
Cost Per Trip	\$48.59	\$31.53		\$41.45			\$31.53

**METRO RIDE PARATRANSIT OPERATIONS REPORT**  
**For the Period Ending July 31, 2020**



<u>Expenses and Revenues</u>	58.33%		<u>% of Budget</u>	<u>% of Total</u>
	2020 <u>State Budget</u>	2020 <u>Year to Date</u>		
Wages and Benefits	160,217.23	61,301.75	38.26%	
Contractual Services	7,249.04	2,981.48	41.13%	
Supplies and Expense	14,684.73	6,088.24	41.46%	
Insurance	12,718.92	12,434.72	97.77%	
Total Paratransit Expense	194,869.92	82,806.19	42.49%	
Passenger Revenue	9,180.00	1,690.25	18.41%	
Net Expense	185,689.92	81,115.94	43.68%	

**Trip Purpose**

Medical		480		47.24%
Employment		130		12.80%
Nutrition		33		3.25%
Education/Training		0		0.00%
Social/Recreational		373		36.71%
Shopping/Personal Business		0		0.00%
Other		0		0.00%
Total Trips	4,883	1,016	20.81%	
Rides / Day	19	6.73	35.42%	

**Mobility Status**

Ambulatory		549		54.04%
Non-Ambulatory		467		45.96%
		1,016		

**Trip Changes**

No-Shows		5		0.45%
Cancellations		95		8.50%
Missed Trips		1		0.09%
Late Trips		2		0.20%

**Miles and Hours of Operation**

Total Service Miles	27,881.93	6,278.00	22.52%
Total Service Hours	3,256.96	605.18	18.58%
Miles/Trip	5.71	6.18	
Hours/Trip	0.67	0.60	

**Performance Measures**

On-Time Performance	99.80%
Cost / Trip	\$81.50

**Comments**

Ridership remains low due to the COVID-19 pandemic. Passenger fares are not being collected.

# Samsara

## Estimated Quote

### 24 units:

VG34 Fleet tracker /unit/month

Hardware cost: ~~\$129~~ - \$0.00

License cost: \$33.33

Amount over a 3-year term - \$28,800.00

savings = \$3,096.00

Estimated monthly cost - \$800.00/month

CM32 Dual facing dashing cam /unit/month

Hardware cost: ~~\$399~~ - \$0.00

License cost: \$50

Amount over a 3-year term - \$43,200.00

savings = \$9,576.00

Estimated monthly cost - \$1,200.00/month

Total estimated monthly cost: \$ 2,110.00

What's included in the 3-year term:

- 5-year warranty on all devices
- 24/7 US-based support
- free software and feature upgrades
- free onboarding services
- no upfront fees or data costs
- co-terming on all future orders (no staggered contracts)
- no auto-renew policy
- if you are tax exempt we can also apply this to your contract

☆ Oct 21, 2019 1:10 PM PDT

Safety Manager: Unassigned

Status: Needs Review

Event: HARSH BRAKE x + ADD

Driver: John Doe (Reassign) Houston +1

Vehicle: 169016



Speed

Accelerator Pedal



Trip Details [Dashcam Trip](#) | [View Incident Report](#)

B Houston, TX 1:50 PM PDT (1h 32m)

A Huntsville, TX Oct 21, 12:18 PM PDT

Location: North Freeway, 2.6 mi NNW Spring, TX

