

00THANK YOU FOR YOUR INTEREST

Each year the Park Department employs approximately 135 seasonal workers.

This is an excellent opportunity for work season after season. About two-thirds of the jobs are filled with persons who have worked in past years. Once you are trained, experienced, and have established a top-notch work record, we are naturally pleased to have you back. We are glad to hire workers new to our organization.

We have not listed the number of positions to be filled in each job category since those figures vary considerably based upon the number of returning personnel and program operations. Pay schedules are subject to yearly change. Please ask the Park Receptionist for current rates.

These seasonal jobs are open to all interested and qualified applicants of all ages. We have listed information for each job regarding nature of work, qualifications, length of season, days and hours of work, and location so that you can thoroughly evaluate your interest and qualifications for each job.

To apply for one or more of these positions, complete an online job application at www.co.marathon.wi.us. Be sure to list information pertinent to the job(s) for which you are applying. Your application will be carefully evaluated by the Park Department.

We hope that this pamphlet will answer all your questions. If you have more, please call the Park Department at 715/261-1550.

JOB TITLE: CLERICAL WORKER I

NATURE OF JOB:

Assists the front desk with customer focused service. Answer multi-line phone system and provide program information or direct calls to appropriate staff. Greet and assist walk-in customers with signing up for various recreation programs, annual permits, passes, attraction tickets, and shelter and camping reservations. Copying, filing, and database entry as assigned.

QUALIFICATIONS REQUIRED:

Desirable: 18 years or older, excellent communication skills and the ability to work well with the public. Experience using a PC and other office equipment.

SEASON:

Mid-May to mid-August

DAYS AND HOURS:

Mon-Fri, 10am-2pm; 20 hours/week. Opportunity for additional hours when other clerical team members are out of the office.

LOCATION:

Park Administrative Office, Wausau, WI.

AQUATICS

JOB TITLE: ASST. FACILITY MANAGER - POOLS

NATURE OF JOB:

Manage and supervise the operation of four aquatic facilities including three outdoor pools and an interactive spray pool.

QUALIFICATIONS REQUIRED:

18 years or older, ARC Lifeguard and valid driver's license. One year of supervisory experience in an aquatic setting.

SEASON:

Early June to mid-August (12 weeks).

DAYS AND HOURS:

40 hours/week as scheduled. Includes weekends.

LOCATION:

Park Administrative Office, Wausau, WI.

JOB TITLE: ASSISTANT POOL DIRECTOR

NATURE OF JOB:

Assist in the management and supervision of four aquatic facilities including three outdoor pools and an interactive spray pool. Act as the director in their absence. Fill in for pool supervisors at aquatic sites, guard, and teach swim lessons if needed.

QUALIFICATIONS REQUIRED:

18 years or older, current ARC Lifeguard Certificate and valid driver's license. Head Guard or Pool Supervisor experience preferred.

SEASON:

Early June to mid-August (11 weeks).

DAYS AND HOURS:

40 hours/week as scheduled. Includes weekends.

LOCATION:

Park Administrative Office, Wausau, WI.

JOB TITLE: POOL SUPERVISOR

NATURE OF JOB:

Manage and supervise the operation and personnel at an assigned municipal pool.

QUALIFICATIONS REQUIRED:

18 years or older. Desirable: Previous experience in pool systems, ability to meet and deal with the public, supervisory skills, current ARC Lifeguard Certificate.

SEASON:

June 1 to mid-August (11 weeks).

DAYS AND HOURS:

40 hours/week. Days and daily hours as assigned.

LOCATION:

Three municipal pools.

JOB TITLE: HEAD LIFE GUARD

NATURE OF JOB:

Assist in management and supervision of assigned municipal pool.

QUALIFICATIONS REQUIRED:

Previous experience in pool systems, ability to meet and deal with public, supervisory skills. Current ARC Lifeguard Certificate

SEASON:

June 1 to mid-August (11 weeks).

DAYS AND HOURS:

40 hours/week. Days and daily hours as assigned. Includes weekends.

LOCATION:

Three municipal pools and Marathon Park an interactive spray pool.

JOB TITLE: LIFEGUARD

NATURE OF JOB:

Provide pool safety at one of 3 municipal pools. Assist with light pool maintenance and conduct pool programs.

QUALIFICATIONS REQUIRED:

16 years or older, ARC Lifeguard Certificate with current CPR - PRO

SEASON:

June 1 to mid-August (11 weeks).

DAYS AND HOURS:

40 hours/week as scheduled. Includes weekends.

LOCATION:

Three municipal pools.

JOB TITLE: CASHIER/SNACK BAR ATTENDANT

NATURE OF JOB:

Receive daily fees and check season passes, issue attendance tickets, prepare menu items as required, clean public use areas.

QUALIFICATIONS REQUIRED:

Willingness to work with the public. Good basic math skills, ability or experience with cash controls. Cash register experience helpful.

SEASON:

June 1 to mid-August (11 weeks).

DAYS AND HOURS:

30 hours/week. Days, hours and weekends as assigned.

LOCATION:

Three municipal pools and Marathon Park an interactive Splash Pad. (Splash Pad open until Labor Day weekend. No snack bar at the Splash Pad.)

RECREATION AND SPORTS LEADERSHIP

JOB TITLE: PLAYGROUND & SPORTS DIRECTOR

NATURE OF JOB:

Manage and administer the Wausau Summer Playground and Sports programs, including supervision of playground leaders and tennis instructors. Administer playground program, order supplies.

QUALIFICATIONS REQUIRED:

18 years or older, valid driver's license. Desirable: College or teaching background in recreation or education; previous experience in Wausau's or other recreation programs. Supervisory experience preferred.

SEASON:

Early June to early August (9 weeks).

DAYS AND HOURS:

40 hours/week, Monday - Friday.

LOCATION:

Park Administrative Office, playgrounds in the City of Wausau, and Oak Island Park tennis courts.

JOB TITLE: PLAYGROUND LEADER

NATURE OF JOB:

Supervise playground programs at assigned sites in City of Wausau, drive playground vehicle, assist in devising and conducting programs, guide field trips.

QUALIFICATIONS:

18 years or older, high school graduate or equivalent, valid driver's license, good driving record. Desirable: College training in recreation or elementary education, previous experience in recreation and/or children's programs.

SEASON:

Early June to early August (8 weeks).

DAYS AND HOURS:

8 hours/day, 40 hours/week, as assigned, Monday - Friday.

LOCATION:

Drives department vehicle to assigned sites.

JOB TITLE: TENNIS INSTRUCTOR

NATURE OF JOB:

Teach beginner and advanced tennis lessons, organize lesson plans, practices, and activities. Maintain a safe play environment and provide tennis skills development instruction.

QUALIFICATIONS REQUIRED:

Advanced training or team or individual tennis league participation. One year of direct experience in tennis instruction or any equivalent combination or experience and training that provides the knowledge, skills, and abilities to perform the job.

SEASON:

Mid-June to mid-August (10 weeks).

DAYS AND HOURS:

Mon-Fri, 9am - 4pm, Mon, Wed, Thrs 6-7:30pm

LOCATION: Oak Island Park.

LABORERS AND PARK MANAGERS

JOB TITLE: PARK MANAGER

NATURE OF JOB:

Manage assigned park. Collect fees, enforce park ordinances, direct public, perform light maintenance.

QUALIFICATIONS REQUIRED:

18 years or older, high school graduate or equivalent, valid driver's license. Desirable: Experience meeting and dealing with the public.

SEASON:

May 1 to Sept 30 (during May and September work only part-time or weekends).

DAYS AND HOURS:

Hours and days variable. Includes weekends and holidays.

LOCATION:

Eau Claire Dells Park, Big Eau Pleine Park, Marathon Park.

JOB TITLE: RANGEMASTER

NATURE OF JOB:

Manage shooting range, enforce park ordinances and safety regulations, direct public, perform light maintenance, collect fees.

QUALIFICATIONS REQUIRED:

18 years or older, experience with firearms. Desirable: High school graduation or equivalent, valid driver's license

SEASON:

May 1 to November 30.

DAYS AND HOURS:

Hours and days variable and includes holidays and weekends. Park use heavy in October and November. Usually less than 40 hrs/week.

LOCATION:

Shooting Range Park.

JOB TITLE: SEASONAL LABORER

NATURE OF JOB:

Physical labor of limited complexity in maintaining park facilities. May include landscape maintenance, lawn mowing, ball diamond maintenance, construction, janitorial cleaning, and other tasks.

QUALIFICATIONS REQUIRED:

18 years or older, valid driver's license.

SEASON:

April 1 to November 15

DAYS AND HOURS:

40 hours/week

LOCATION:

Park Operations, Marathon Park, Sunny Vale Softball Complex, Athletic Park, Eastbay Sports Complex, Sylvan Recreation Area

JOB TITLE: ASSISTANT FACILITY MANAGER

NATURE OF THE JOB:

Seasonal position, no benefits, works every other weekend, and as a vacation replacement, 16 hours per week minimum. Duties vary with season of the year, may include administering rental contracts, data entry, facility setup, manage other seasonal employees, campground management, direct public, collects fees, performs light maintenance, and other duties as assigned.

QUALIFICATIONS REQUIRED:

18 years of age or older, high school graduate or equivalent, valid driver's license. Experience meeting and dealing with the public is desirable.

SEASON:

May be year round.

LOCATION:

To be determined by season, event schedule and program needs.

MARATHON JUNCTION

JOB TITLE: SEASONAL PARK MANAGER – MARATHON JUNCTION

NATURE OF THE JOB:

Manage and supervise the operation of food service, amusement train ride and personnel at Marathon Junction.

QUALIFICATIONS REQUIRED:

18 years of age or older, high school graduate or equivalent, valid driver's license. Ability to get a food handlers license. Supervisory and food service experience is desirable.

SEASON:

May to September

LOCATION:

Marathon Park.

JOB TITLE: SEASONAL LABORER – MARATHON JUNCTION

NATURE OF THE JOB:

Performs varied manual labor work. May include operating an amusement train ride, cash register, and food service equipment. May assist with daily cleaning, maintenance, and setting up facility for rentals.

QUALIFICATIONS REQUIRED:

18 years of age or older, valid driver's license.

SEASON:

May to September

LOCATION:

Marathon Park.

SUMMER

SEASONAL EMPLOYMENT

OPPORTUNITIES

WITH THE

WAUSAU AND MARATHON COUNTY PARKS, RECREATION, AND FORESTRY DEPARTMENT



APPLY ONLINE AT:

www.co.marathon.wi.us

715/ 261-1550